

Ivy Tran
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(619) 888-1633

Education

Gary and Jerri-Ann Jacobs High Tech High School *September 2013-Present*

- Cumulative GPA: 4.00
 - Honors classes include humanities, math, and biology
 - Academic Portfolio: itrandp.weebly.com
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Experience

Our Lady of the Sacred Heart School Internship *May 2016-June 2016*

- Learned knowledge about child development
 - Made portfolios of student's work
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Extra-Curricular Activities

High Tech High Key Club *October 2014-Present*

- 50+ service hours

Division Secretary (May 2016-Present)

- Updated Divisional Monthly Report Form to send to District Secretary
- Took minutes at Divisional Meetings

Club President (August 2015 - Present)

- Organized various events such as beach clean ups
- Contacted local organizations to register club for volunteering
- Represented club at District and Division events

Club Secretary (April 2015 - August 2015)

- Updated and sent in Monthly Report Forms to Lieutenant Governor
- Sent weekly emails to club members

Student Ambassadors Program *September 2014-Present*

- Led tours to various visitors and educators
- Spoke at high school informational meetings and answered questions for prospective students
- Presented and assisted in workshops at the Summer Institute

Associated Student Body *January 2015-Present*

- Organized and assisted in community meetings
- Helped gather school announcements to get them out to the students

Peer Academic Support *January 2014-Present*

- Supports peers who need help with homework, projects, etc.

Volleyball *August 2013-Present*

- Played competitively on high school team
- Union Tribune Scholar Athlete 2015
- Played competitively at Starlings Volleyball Club

August 2013-Present

March 2016-June 2016

Skills

- Team Work
- Public Speaking
- Organization
- Communication

Software

- Adobe Illustrator and Photoshop
- Microsoft Office
- Prezi
- Google Apps (i.e. Slides, Forms, etc.)